To: Dr. Jennifer Fostel

 CEBS Scientific Administrator

Program Operations Branch

From Name:

 Affiliation:

 Email:

Project:

Designated

Data Bin:

Subject: Storage and Access of Data in the Chemical Effects in Biological Systems

Database (CEBS)

*[Initial next to paragraphs that apply]*

\_\_\_ I request the permission of NIEHS to have data from the above identified project uploaded and stored in an individual CEBS data bin (hereinafter the “Designated Data Bin”) and then formatted and uploaded into the private CEBS relational database. This data generally consists of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter “subject data”). I certify that I own and control the subject data and it is my intention to retain ownership and control of the subject data after it has been uploaded and stored in the Designated Data Bin and uploaded into the private CEBS relational database.

\_\_\_ I request that the individuals identified below be granted access to the subject data, or to a specific section (or sections) of the data if indicated, in the Designated Data Bin and in the private CEBS relational database. It is my intention to continue to retain ownership and control of the subject data notwithstanding the access granted to the individuals identified below.

*General terms*

I understand that the subject data is being provided to NIEHS for storage in a Designated Data Bin and the private CEBS relational database under a revocable (at any time, for any reason) nonexclusive license. I understand that if I agree with NIEHS that the subject data is ready to be published or otherwise made available to the public, CEBS technical staff may configure the subject data for loading into the public CEBS relational database, at which time the data can be accessed by the public through the CEBS public user interface without a password.

In the event I wish to make any changes to the list of individuals with access to the subject data in the Designated Data Bin and the private CEBS relational database, or the scope of an individual’s access, I agree to notify you promptly in writing so that NIEHS can revise the access rights as soon as reasonably feasible. Such writing may consist of an amended version of this agreement.

I assume full responsibility for the use of the subject data in the Designated Data Bin and the private CEBS relational database by the identified individuals, and certify that such data will be used only by the individuals to whom access is granted and for a purpose authorized by me.

I understand that NIEHS assumes no control or ownership over the subject data stored in the Designated Data Bin or the private CEBS relational database. I also understand that, unless otherwise identified below, the only government employees to have access to the subject data will be CEBS technical staff or their designees solely for administrative purposes such as assistance with data formatting and transmission, and database maintenance and security. I further understand that the subject data may not be distributed except as described in this CEBS Storage and Access Agreement.

I understand that the CEBS Data Control Policy, as amended, is incorporated into this CEBS Storage and Access Agreement by reference.

List of All Individuals with Access, including the Principal Investigator:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Network User Name\*** | **NIHEXT User Name\*** | **User Email Address** | **User Role\*\*:** * **Bin and User Management**
* **File Management**
* **Read Only**
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|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*\* If the identified individual has neither a Network User Name nor an NIHEXT User Name, please leave both columns blank and a user name will be assigned.*

*\*\*User Roles include: Bin & User Management (user assignment, library creation, upload and download files); File Management (upload and download files); Read only (download files)*

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(Signature of Data Owner) (Date)